

## Classification unit description

<b>Local Government and Related Operations</b>	Sector: Public Sector
	Sub-sector: Public Administration
Classification Unit: <b>753004</b>	

### Introduction to classification units

We group all firms into classification units based on the products produced, the services provided, and the processes, technology, or materials used. The base premium rate reflects the cost of compensation and prevention in the classification unit.

This classification unit description provides an overview of the classification unit for general guidance only. Firms are classified based on this, our classification policies, Rate and Classification List, and other relevant classification unit descriptions. The items listed below are examples only; they are intended to be illustrative (not exhaustive). Every example may not apply to every firm in the classification unit.

**Description** This classification unit covers all governing bodies that constitute a local government for a geographical area and are generally responsible for providing the services identified below.

Private firms providing services on behalf of the local government are classified elsewhere.

**Facility** Here are some examples of facilities covered by this classification unit:

- |                                     |                                       |
|-------------------------------------|---------------------------------------|
| Cemetery                            | Community recreation centre           |
| Domestic wastewater treatment plant | Drinking water treatment plant        |
| Garbage dump                        | Mobile drinking water treatment plant |
| Municipal airport                   | Municipal animal pound                |
| Municipal court                     | Municipal golf course                 |
| Municipal landfill site             | Municipal transfer station            |

**Governing body** Here are some examples of governing bodies covered by this classification unit:

- |                                 |                          |
|---------------------------------|--------------------------|
| City                            | Fire brigade             |
| Improvement district            | Municipal cemetery board |
| Municipal park board            | Municipal water board    |
| Municipality                    | Recreation commission    |
| Regional conservation authority | Regional district        |
| Town                            | Town planning board      |
| Village                         |                          |

## Services

Here are some examples of services that firms in this classification unit provide:

Administer fiscal & related policies	Administer resource conservation
Administration of public debt	Animal control
Community planning & development	Develop fiscal & related policies
Economic administration	Fight fires
Garbage & waste collection	Housing authority
Intergovernmental affairs	Maintain municipal parks
Maintain roads	Maintain water treatment plants
Maintain waterworks	Operate municipal landfill
Operate municipal transfer stations	Promote community health
Promote industrial development	Regional / municipal planning & rezoning
Repair roads	Transportation programs
Uphold municipal by-laws	Welfare programs

## General information

Also included are private firms that operate a drinking or wastewater treatment plant and are certified by the EOCP.

A community centre is defined as "a facility for the development of two or more of the recreational, cultural, and personal welfare of members of a community - either the general public or a more defined population. It generally includes at least one significant recreational feature (e.g., an ice rink or gym); space for basic adult education activities and various developmental opportunities; and a meeting place for organizations or groups in the community which need accommodation."

## Hazard rating assignment

Employers in this CU need to conduct an assessment of the risks and hazards associated with their work activities to determine their hazard rating (in accordance with G3.16 First aid assessment, in the Occupational Health and Safety Regulation). This section of the Regulation specifies mandatory minimum levels of first aid, including what type of first aid kits, facilities, and equipment are required.

## When to contact us

Firms in this classification unit may also occasionally engage in other business activities. However, if they have a significant presence in any of the following industries, it may make sense for them to be assigned to another classification unit.

- 1) a First Nations band (see CU 753002);
- 2) an airport not administered by a municipality (see CU 732004);
- 3) a school board (see CU 765008);
- 4) a library, library board, or resource centre (see CU 765003);
- 5) an animal humane society (see CU 763002);
- 6) pest control or fumigation (see CU 764054);
- 7) a golf course not administered by a municipality (see CU 761031);
- 8) a constituency or MLA office (see CU 762012);
- 9) private landfill sites or transfer stations (see CU 721031);
- 10) local or non-federal police forces and personnel engaged in the administration of local or non-federal police forces (see CU 753003);
- 11) operation of a non-municipal community centre (see CU 766007);
- 12) industrial wastewater treatment plant (see appropriate industry CU);
- 13) install and service packaged wastewater treatment plants certified by the ASTTBC (see CU 764048);
- 14) operation of public transit (see CU 732033, CU 732038, CU 732046 & CU 732047);
- or
- 15) private firms providing services on behalf of the local government (see appropriate industry CU).

Please contact us if you have any questions about this or anything else related to this classification unit description.

## Base premium rates

2024: 3.83% (or \$3.83 per \$100) of assessable payroll  
2023: 3.19% (or \$3.19 per \$100) of assessable payroll  
2022: 2.92% (or \$2.92 per \$100) of assessable payroll