



**Workers' Compensation Board of British Columbia
Corporate and Health Care Purchasing**

ADDENDUM #2

Request for Information & Qualification (RFIQ)

Print Services

RFIQ #012-2009

Issue Date: July 8, 2009

WorkSafeBC requests that responses be submitted by:

2:00 PM Pacific Time on July 23, 2009

Delivery Instructions:

Mail / Courier / By Hand:
Worker and Employer Services – Main Entrance/Security Desk WorkSafeBC 6951 Westminster Highway Richmond, BC V7C 1C6 Attn: Corporate and Health Care Purchasing
Electronically
Electronic copies of the RFIQ may be submitted in accordance with the BC Bid instructions for e-bidding. Only pre-authorized e-bidders registered on the BC Bid system will be able to submit electronic bids.
Email & Fax responses will NOT be accepted.

ADDENDUM #2

WorkSafeBC is issuing this Addendum to all potential Respondents to advise the following:

Changes as follows:

Appendix D – Sample Print Jobs; Category III(c) Pricing:

Specifications for Binder project:

Files to be supplied:

- a) Front Cover Insert
- b) Guts & Appendices
- c) Spine Insert Text
- d) Tab Text
- e) Positioning of Documents in Binder

Material	Colour	Paper Stock	Qty.
Cover Insert – 10 ¾” x 11”	Full Colour with bleeds	Black Card Cover Stock	14
Spine Insert – 2 ½” x 11”	2 colour	Black Card Cover Stock	14
Tabs Text		Ivory	16 tabs x 14
Guts & Appendices	Full Colour + screens	60 lb bond paper	14 sets
2.5”-D ring binders	Black	Plastic with Spine & cover insert	14

All materials are to be drilled (3-hole punch), collated and put into a binder.

To be changed (changes in italic text) to clarify details for Cover and Spine inserts, & Guts & Appendices, to read:

Specifications for Binder project:

Files to be supplied:

- f) Front Cover Insert
- g) Guts & Appendices
- h) Spine Insert Text
- i) Tab Text
- j) Positioning of Documents in Binder

Material	Colour	Paper Stock	Qty.
Cover Insert – 10 ¾” x 11”	<i>Full Colour with bleeds with black ground</i>	<i>White Paper Cover Stock</i>	14
Spine Insert – 2 ½” x 11”	<i>2 colour on black ground</i>	<i>White Paper Cover Stock</i>	14
Tabs Text		Ivory	16 tabs x 14
Guts & Appendices	Full Colour + screens	60 lb bond paper, <i>100 pages guts & appendices, double-sided</i>	14 sets
2.5”-D ring binders	Black	Plastic with Spine & cover insert	14

All materials are to be drilled (3-hole punch), collated and put into a binder.

Addenda are the only means of verifying, clarifying or changing any of the information contained in this RFIQ. Other than the Corporate and Health Care Purchasing, no employee or agent of WorkSafeBC is authorized to change the content of this RFIQ and/or any addenda. Receipt of all addenda must be acknowledged in the space provided on the Response Form.

Any questions related to the RFIQ must be directed to the Purchasing Officer whose name appears below. The Respondents shall **NOT** contact or ask questions of the WorkSafeBC department for which the contracts being procured, unless so directed elsewhere in this document.

RFIQ INQUIRIES:

Cathie Herbert, Senior Purchasing Officer

Corporate and Health Care Purchasing

Phone #: (604) 279-7413

Fax #: (604) 276-3260

Email: purchase@worksafebc.com