

REVIEW DIVISION

PRACTICES AND PROCEDURES SUMMARY OF UPDATES

<i>Effective Date</i>	<i>Section</i>	<i>Title</i>	<i>Update</i>
May 30, 2003		Introduction	Precedes the Table of Contents (previously followed the Table of Contents)
			<p>Manual reorganized into 3 parts:</p> <ul style="list-style-type: none"> • Part 1 - General Practices and Procedures (previously Part A) • Part 2 - Detailed Practices and Procedures on Specific Issues (previously Part B) • Part 3 - Appendices (previously follows Part B) <p>Page numbers are unique to each Part and are preceded by the Part number</p> <p>Reference to section numbers within the Manual has been updated to reflect new section numbers</p>
	1.2.7 (previously A2.7)	Withdrawals of a review	<ul style="list-style-type: none"> • Inclusion of last paragraph. An extension must be requested if applicant wishes to reinstate a previously withdrawn request for review.
	1.2.8 (previously A2.8)	Determination of Preliminary Matters	<ul style="list-style-type: none"> • Number of days the Officer may allow before making a decision on preliminary matters - increased from 10 days to 14 days
	2.1.1 (previously B1.1)	Administrative decisions	<ul style="list-style-type: none"> • Subsection (c) revised so that a review may be requested of the decision as to the amount the employer or worker owes.
	2.2.4.2	Standard of Conduct for Representatives	<ul style="list-style-type: none"> • New section

	2.4 (previously B4)	Stays or Suspensions of Decisions Under Review	<ul style="list-style-type: none">• Number of days in which a separate written submission must be filed by an applicant is increased from 7 to 14 days• Number of days in which other parties to the review may file submissions in response is increased from 7 to 14 days
--	---------------------------	---	--