

REVIEW DIVISION

PRACTICES AND PROCEDURES SUMMARY OF UPDATES

Effective Date: **February 2, 2004**

<i>Section</i>	<i>Title</i>	<i>Update</i>
		<p>Manual reorganized into 3 parts:</p> <ul style="list-style-type: none">• Part A - General Practices and Procedures (previously Part 1)• Part B - Detailed Practices and Procedures on Specific Issues (previously Part 2)• Part C - Appendices (previously follows Part 3) <p>Section numbering has been revised throughout the Manual.</p>
A2.3	Representatives	Brief section added to Part A
A2.6	Parties to the review	Notification of worker on employer appeal limited to where the decision affects the worker
A2.8	Withdrawal/ Abandonment of a review	Section revised to recognize that a request for review made after a prior withdrawal could still be within the 90 day time limit and to include abandoning a review
A3	Conduct of Review	Deleted second paragraph stating that parties will be advised of the name of the Review Officer handling a review and any changes in the Review Officer. Due to frequent reassignments among Review Officers the existing statement is not practicable.
A3.2	Read and review	A brief explanation of each of the review methods has been included as a separate section.
A3.3	Read and review with additional inquiries	
A3.4	Oral hearings	
A5	Post Decision Matters	New section title created. Part of the content from Section A.4 (referring to post-decision matters) was moved to this new section

B	Detailed Practices and Procedures	Structure of the Sections has been modified to match current structure of Part A
B1	Prior to making a request for review	New section containing assessment and prevention material moved from former B9 and B10.
B2.1	What decisions may be reviewed	This is mostly just a reorganization of existing material but brief new headings have been included in reopenings and reconsiderations.
B2.2.1	Who may request a review?- Compensation decisions	A paragraph has been added on the rights of estates.
B2.3.2	Standard conduct of representatives	The Review Division standard has been slightly amended to make it more parallel with the new Board standard.
B2.5	Constitutional Challenges	The authority of the Review Division to apply the <i>Canadian Charter of Rights and Freedoms</i> has been included.
B3.3	Read and review with additional inquiries	New Section
B3.4	Oral Hearings	Includes only the sections on the topic most relevant to external parties
B5.2	Reconsiderations of Review Division Decisions	Inclusion of new paragraph stating that the Review Division will not consider requests to void decisions on administrative law grounds but advise applicants of their right to appeal and request reconsideration.
C1	Glossary of Terms	Definition of decision amended to cover decisions not communicated in writing.
C2	Pre-March 3, 2003 Decisions	Section moved to Appendix
(Previously 3.2)	Forms for authorizing representatives	Removed from Manual. Forms can be found in the Resources section of the Review Division website (http://www.worksafefbc.com/review_and_appeals/review_division/resources/default.asp)