



WORKING TO MAKE A DIFFERENCE

Library Services Video Booking Registration Form

Address: 6951 Westminster Highway, Richmond, BC V7C 1C6
Courier pickup at Mailroom/Courier door, north side of building
Website: http://www.worksafebc.com/about_us/library_services/abt_40_40_30.asp
Phone: 604-231-8450 **Toll Free:** 1-888-621-7233 (ext 8450)
Fax: 604-279-7608 **E-mail:** library@worksafebc.com

| | |
|--|--|
| Personal Name | |
| Telephone Number Fax Number E-mail Address | |
| Company Name Shipping Address | |
| Video Titles (Maximum 3) | 1. 2. 3. |
| What date do you need the video(s)? | |
| Delivery Method (Please select one) | <input type="checkbox"/> Pickup by Customer <input type="checkbox"/> DHL Loomis Account # _____ <input type="checkbox"/> Purolator Account # _____ <input type="checkbox"/> Other Courier (please specify) _____ |
| Credit Card Information Kept in secure database; required in case of loss of or damage to videos. | <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Other: _____ (please specify) Number _____ Expiry Date _____ Name on Card _____ |

The Library will phone or e-mail to confirm bookings



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Video Loans

- **Eligibility:** Available only to the residents of British Columbia.
- **Booking times:** A maximum of three videos for five working days plus two days shipping each way.
- **Delivery:** Borrowers are responsible for the pickup and return of videos, either in person or by courier, including all courier charges. The Library can make arrangements to deliver videos via DHL Loomis Courier when requested. A DHL Loomis customer account number is required. The Library requires a customer account number for Purolator Courier and arrangements for this service must be made by customer. Local borrowers may pick up from and return videos to the Library in person.
- **Credit card:** A credit card number is required from all borrowers as security against loss of or damage to videos while in their possession. Borrowers may phone in this information.
- **Restricted borrowing:** Available without a credit card number. Loans are restricted to one video at a time and only WCB-produced videos.

If you have any questions, please contact the Library.

How to buy publications, forms and videos:

Phone Toll Free in BC: 1-866-319-9704
Phone Number: 604-232-9704
Fax Number: 604-232-9703
E-mail Address: customer.service@worksafebcstore.com
Website: <http://www.worksafebcstore.com/>